



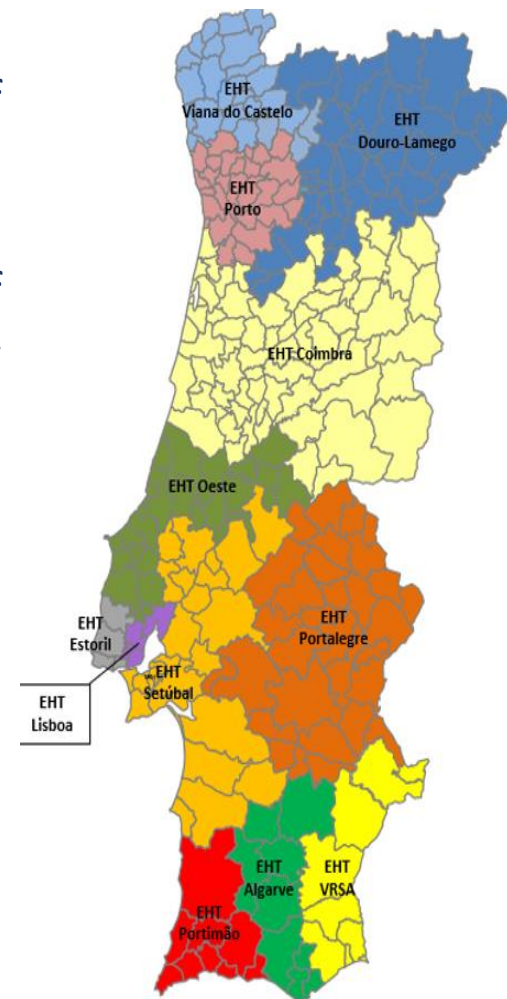
STUDENT ADMISSION

2023.2024
2nd
Assessment

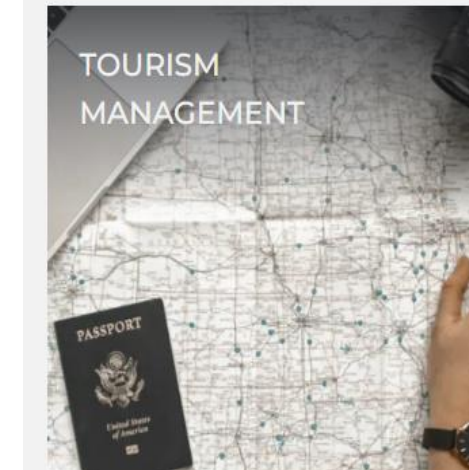
Welcome!

Integrated in the Secretary of State for Tourism, Commerce and Services of the Ministry of Economy and the Sea, **Turismo de Portugal** is the National Tourist Authority responsible for the promotion, enhancement, and sustainability of tourist activity, having as competences, among others, the development of human resources training for the sector.

Turismo de Portugal manages a network of **12 hotel and tourism schools**: Viana do Castelo, Douro-Lamego, Porto, Coimbra, Oeste, Estoril, Lisbon, Setúbal, Portalegre, Algarve, Portimão and Vila Real de Santo António.

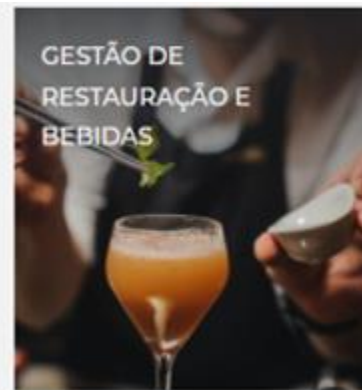


Programmes



NEW

Programmes



Application Process Organisation

1. Student Application

An applicant's process is done using the online digital tool available in <http://escolas.turismodeportugal.pt/>, using Portal das Escolas.

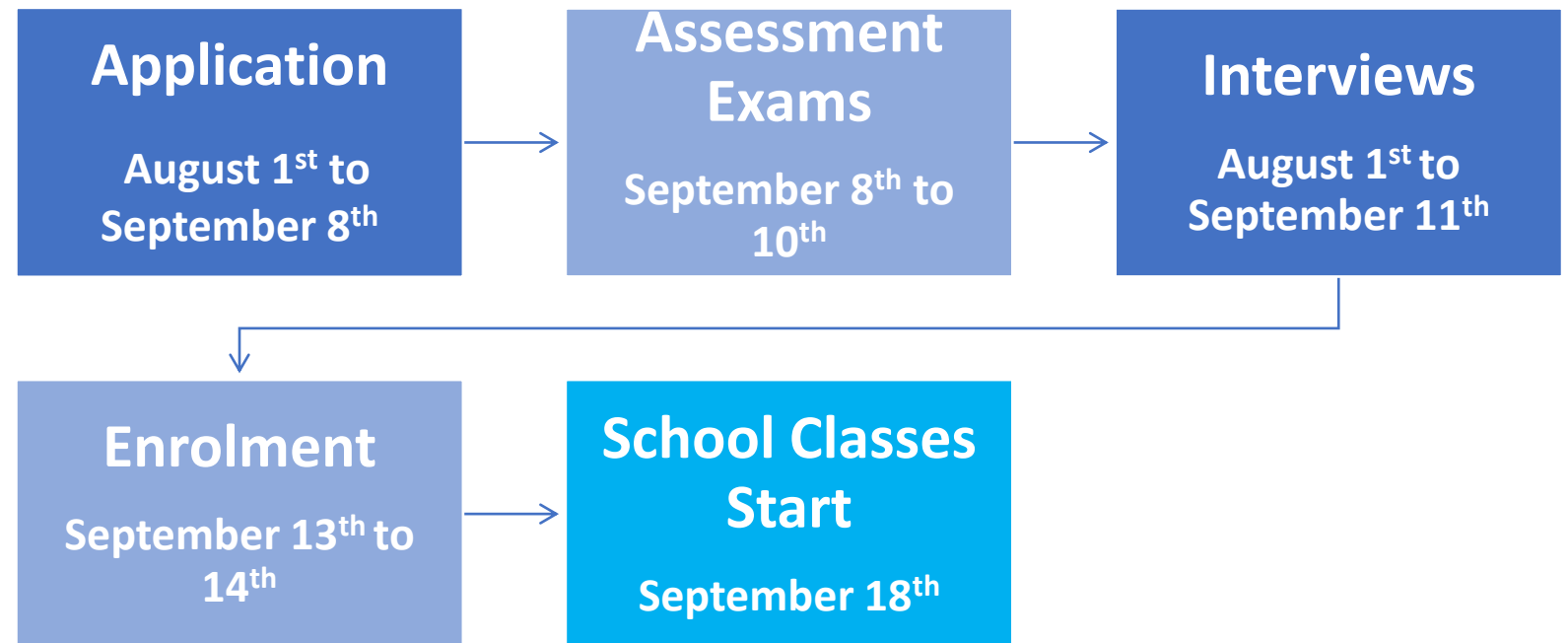
2. Application Options:

- Candidates for technological specialization courses take online admission tests, except in special cases duly authorized
- Application Option according to academic degrees:

Academic Degree	Application Option
12 th year, Bachelor's Degree, Master's Degree or PhD	OTJ (12 ^º year) + Level 5

Calendar Applications

Technological Specialization Courses



Assessment

Aiming to evaluate and grade the applicants' previously acquired knowledge, their motivation and vocation for the chosen programmes, the recruitment and assessment process comprises the following Exams:

- **Applicants for English Language Programmes**

Global Assessment Exam (GAE) comprises the following assessment stages:

English Exam (advanced level) + Personal Interview

- Relative weight for the final grade:

- GAE – 50%
- Interview - 50%

Assessment

Technological Specialization Courses

Global Assessment Exam Description

Methods and Technics	Description	Subjet
Global Assessment Exam (GAE), applied to all applicants on an individual basis	A written test comprising two groups of questions aiming at assessing the applicant's language aptitude level, and identify, from the onset, the applicant's greatest learning handicaps and thus presenting a harder possibility to successfully complete the programme.	English Language
Individual interview to all candidates to assess the professional motivation for the programme.	The personal interview is designed to i) to know in greater detail applicant's interests and personal motivations pertaining to the chosen programme. ii) perceive the fundamental personal and intellectual traits that will determine relations with peers and faculty; iii) assessing the communicational level of English	Personal Interview Guidelines

Assessment

Personal Interview

- The interview is performed online and shares in a shared document
- The interview will be applied to all applicants and the average allotted time is 20 minutes per applicant.

Goals:

- get to know in greater detail the personal interests and motivations pertaining the programme the applicant wishes to attend.
- perceive natural and fundamental relational and intellectual traits.
- perceive the applicant's interests and motivations regarding social and environmental activities.
- perceive the applicant's sense of initiative and entrepreneurship.

Finals Results

1. Final Classification

- **The final classification** of applicants results from their results in the written exam and the personal interview, according to the following mathematical formula: $\text{Final Result} = \text{Global Assessment Exams} + \text{Personal Interview} / 2$

2. The assessment, classification and sorting order

- All this process is calculated by *Portal das Escolas*, using an applicant's placement algorithm (initial allocation) taking into account the preferences the applicant stated and the applicable rules: age (if applicable), minimum grades, vacancies, final grade.
- The number of applicants *vis-a-vis* the number of vacancies available to each programme/class will determine the eventual elimination of applicants in this 1st phase.

Result Publication

The applicant will be informed of the grade in the personal area of Portal, and its eventual placement, in function of the results obtained in the exam and the interview.

A Second Assessment will be performed if any vacancies are left. Thus, 2nd Phase is addressed to following applicants' profiles:

- All those who DID NOT APPLY in the 1st phase.
- All those who NOT HAVING BEEN allocated in a vacancy in the 1st phase can, in this case, opt for one the following conditions:
 - reapply with the grade of the 1st phase (no need for new exams)
 - apply to a new set of exam and personal interview

* This procedure is performed by the team of Portal das Escolas after the date set for the 2nd phase.

During the recruitment and assessment process there will be NO REVISION of exam's results or interview repetition, except in the most particular of cases, duly justified and subject to previous authorization by The Education and Training Department of Turismo de Portugal.

Enrollment

Enrolments are done online by Portal das Escolas, or locally at our schools, in very special cases.

Documents:

- Identification Document – Citizen's Card or Identification Card (to present at the moment of the interview)
- School Degree Certificate
- Vaccination
- 1 Passport-type photo
- In special cases, a Social Support process, duly filled out, can be started

Application Process for Foreign Students

1. Eligible candidates:

- Students who do not have European Citizenship residing in Portugal (with authorization from residence)
- Citizens of the European Union (EU) and the European Economic Area (Iceland, Norway and Liechtenstein)

2. Organization of the entrance exams

- The Applicant will do its exams online, in the same date and time of Continental Portugal.
- Any further information for non-resident applicants, please use the e-mail address: internationalstudents@escolas.turismodeportugal.pt

Application Process for Foreign Students

1. Enrolment

The applicants admitted in any of our Schools will duly perform their online enrolment, in tandem with the School and its administrative services.

Besides the required documents for Portuguese Nationals, foreign students must also present:

- **Visa/Student's Visa/Resident's Card or Resident's Permit**

Upon registration, it is mandatory to present a Student's Visa or a Resident's Permit issued by the Portuguese immigration office. This document should be attached to the other required documents.

If necessary, the school the student intends to attend, may issue a pre-registration/application statement.

2. School Degree Certificate/Request for School Grade Equivalences

The applicant must request any recognition of School Grade Equivalences to the following Portuguese agencies:

- Direção Geral de Educação do Ministério da Educação (Ministry of Education), for all grades, except higher education;
- Direção Geral do Ensino Superior do Ministério da Ciência, Tecnologia e Ensino Superior (Ministry for Science, Technology and Higher Education), in case of Higher Education Degrees (BoA; BoS; Masters; PhD)

Fees

Programmes	Total Fee	Monthly Fee
Culinary Arts	€1.500	€150/month
Food & Beverage Management	€1.200	€120/month
Hospitality and Operations Management	€1.200	€120/month
Tourism Management	€1.200	€120/month
Gestão e Produção de Cozinha	€1.200	€120/month
Gestão e Produção de Pastelaria	€1.200	€120/month
Gestão em Restauração e Bebidas	€1.000	€100/month
Gestão Hoteleira em Alojamento	€1.000	€100/month
Gestão de Turismo	€1.000	€100/month
Turismo de Natureza e Aventura	€1.000	€100/month
Turismo Cultural e Património	€1.000	€100/month

- Initiation Programme FREE
- 10 monthly payments
- free fees for disabled students or those with a disabling illness
- 50% discount for the following schools: Douro-Lamego, Portalegre, Vila Real de Stº António, Alentejo

Information and Contacts



Turismo of Portugal Schools: <http://escolas.turismodeportugal.pt>



For further information, candidates residing in Portugal can access the following email:

alunosnacionais@escolas.turismodeportugal.pt

or obtain information about the training offered through the website:

<http://escolas.turismodeportugal.pt/contactos>