

TROT

TAILORED UNIFORMS

1. Our Privacy Commitment

TROT, Inc. is a company that bases its activities on transparency and security in the handling of personal data. This commitment extends to our daily relationships with our partners, clients, suppliers, and recruitment candidates. The privacy and security of the data you entrust to us are a priority for us.

We are committed to only collecting, storing, processing, transmitting, or deleting personal data of our investors/partners, clients, and suppliers transparently, and only when this personal data is essential to providing the best services. We inform you how we use your personal data and for what purposes, guaranteeing that we collect, share, and store it using best practices in the field of security and protection of personal data.

When your personal data is collected, stored, processed, transmitted, or deleted by other entities, we demand the same level of privacy and security.

We want you to feel confident that your data is safe with us, as we are always committed to protecting your privacy, and we take our responsibilities regarding the protection of your personal data very seriously and with great commitment.

Whenever you have any questions about how we use your personal data, we will be available to help you through the following means:

- Postal Address:

Centro Empresarial da Arroteia, 174 – Armazém M/J, 4465-591 Porto, Portugal

- Email Address:

rgpd@trot.pt

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2. Who is Responsible for Your Personal Data

TROT, Lda., with registered office at Centro Empresarial da Arroteia – Rua do Barroco, 174 – Armazém M, 4465-591 Leça do Balio, Matosinhos, registered at the Commercial Registry under the unique registration and corporate tax number 502798009, with a share capital of €500,000.00, hereinafter referred to as TROT, is responsible for processing your personal data in accordance with the General Data Protection Regulation and complementary legislation on personal data protection in force in the countries where it operates.

3. Data We May Collect

In this Privacy Policy, the term “Personal Data” means all information relating to you that allows us to identify you, directly or indirectly. Your personal data may include, for example, your name, your tax identification number, your contact information (physical or electronic), your transactions, and your interactions with us.

We may also receive your personal data from other companies, especially when they collect, process, or store it within the scope of a service agreement.

TROT may collect the following categories of personal data:

- i. Investor/partner identification and contact data – full or abbreviated name, citizen card number, tax identification number, address, telephone number, email address, and percentage of shares held;
- ii. Client and supplier identification and contact data – company name or full or abbreviated name, depending on whether the legal entity or individual is a legal entity, CPF (Brazilian tax identification number), address, telephone number, email address, and bank details;
- iii. Identification and contact data and measurements of our corporate clients' employees – full or abbreviated name and email address, sizes and measurements to be used for uniform production purposes.

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4. How and Why We Use Your Personal Data

We use your personal data for the following purposes:

- i. Normal pursuit of commercial relations associated with the development, production and supply of uniforms;

5. How Long We Keep Your Personal Data

We keep your personal data only for the period necessary to fulfill the purposes identified in the previous item and to comply with the law.

Once the maximum retention period has been reached, your personal data will be anonymized or securely destroyed/deleted.

6. With Whom May We Share Your Personal Data?

When required by law, we may have to disclose your personal data to authorities or third parties, and in these cases our control over how your personal data is protected is limited.

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7. You Can Exercise Your Personal Data Protection Rights

In certain circumstances, you have the right to request from us:

i. Additional information about how we use your personal data;

– Access to your personal data;

ii. That we transmit your personal data that you have provided to us to another entity;

– The updating of your personal data;

– The erasure of your personal data;

– The suspension of the processing of your personal data if you object to it;

iii. The limitation of how we use your personal data while we correct it or clarify any doubts about its content or the use we make of it;

iv. The provision of a channel for you to contest decisions made exclusively on the basis of the automated processing of your personal data. You also have the right to withdraw or change, at any time, the consent you have given us to use your personal data, when the processing is based on consent.

The exercise of these rights is excepted when your personal data is used to safeguard the public interest, especially in cases of crime detection and prevention, or when it is subject to professional secrecy.

I. We may use your personal data when the processing is based on consent.

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To exercise your personal data protection rights or if you have any questions about how we use your personal data, you should contact us using the methods indicated in point 1.

If you are dissatisfied with how we use your personal data or with our response to your request to exercise your rights, you may file a complaint with the National Data Protection Commission (CNPD) – Address: AV. D. Carlos I, 134, 1º, 1200-651 Lisbon – Telephone: +351213928400 – Fax: +351213976832 – Email address: geral@cnpd.pt.

8. How We Protect Your Personal Data

We have a variety of information security measures, aligned with best practices, to protect your personal data, including technological controls, administrative, technical, and physical measures and procedures that ensure the protection of your personal data, preventing its misuse, unauthorized access and disclosure, loss, improper or inadvertent alteration, or unauthorized destruction. We assume the same commitment to continuous improvement in information security that guides our daily activities.

Among others, we highlight the following measures:

- i. Restricted access to your personal data only to those who need it for the purposes we have outlined above;
- ii. Secure storage and transfer of personal data only;
- iii. Protection of information systems to prevent unauthorized access to your personal data;
 - Implementation of mechanisms that guarantee the safeguarding of the integrity and quality of your personal data;
 - Continuous monitoring of information systems, with the aim of preventing, detecting and stopping the misuse of your personal data;
 - **Redundancy of equipment for storing, processing and communicating personal data, to avoid loss of availability.**

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9. Updates to this Privacy Policy

This Privacy Policy may be updated from time to time, which will be disclosed on our website.

10. Use of Cookies and Privacy and Security Policy

What is a Cookie?

It is a file that is downloaded to your computer or other device when you access certain web pages and that allows the collection of information about your browsing. In some cases, cookies are necessary to facilitate navigation and allow the storage and retrieval of information about a user's browsing habits or their equipment, among other things. Based on the information they contain and how you use your equipment, they can be used to recognize the user.

Identification of Cookies Used

Session Cookies – These are temporary; cookies are generated and available until you end the session. The next time the user accesses their internet browser, the cookies will no longer be stored. The information obtained allows us to manage sessions, identify problems, and provide a better browsing experience.

Analytical cookies – These cookies are used to analyze how users use the website, allowing us to highlight articles or services that may be of interest to users, and to monitor website performance, identifying the most popular pages, the most effective method of linking between pages, or determining why some pages are receiving error messages. These cookies are used only for statistical creation and analysis purposes, never collecting personal information.

Functionality cookies – Functionality cookies allow us to remember user preferences regarding website navigation. Therefore, you don't need to reconfigure and personalize it each time you visit.

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Advertising cookies – These are cookies that, whether processed by us or by third parties, allow us to manage the advertising spaces on the website more effectively, enabling us to analyze your browsing habits and show you advertising related to your browsing profile.

Disabling Cookies

Users can allow, block, or delete cookies installed on their device by configuring the options of the browser installed on their computer. Please carefully read your browser's help section for more information on how to activate "private mode" or unblock certain cookies.

Internet Explorer: Tools > Internet Options > Privacy > Settings. For more information, you can consult Microsoft support or the browser's Help.

Firefox: Tools > Options > Privacy > History > Custom Settings. For more information, you can consult Mozilla support or the browser's Help.

Chrome: Settings > Show advanced settings > Privacy > Content settings. For more information, you can check the Google Help Center or the browser's Help.

Safari: Preferences > Security. For more information, you can consult Apple Support or the browser's Help section.