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TAILORED UNIFORMS

**ONLINE PRIVATE STORE**

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# 1. INTRODUCTION

TROT has developed an online platform available for its customers to manage all orders for their employees uniforms.

This platform, called Online Private Store, aims to optimize the uniform management of our customers, increase control, minimize order, production and delivery lead times, and minimize exchange and return costs.

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## 2. TOOLS

To achieve this objective and supported by its experience, TROT considered the development of some essential tools:

- Employee registration and editing
- Measurement registration and size detection
- Assignment of employee access to the specific uniform category
- User profiles with different permissions
- Allows to manage different units in a group logic
- Consumption reports
- Budget management

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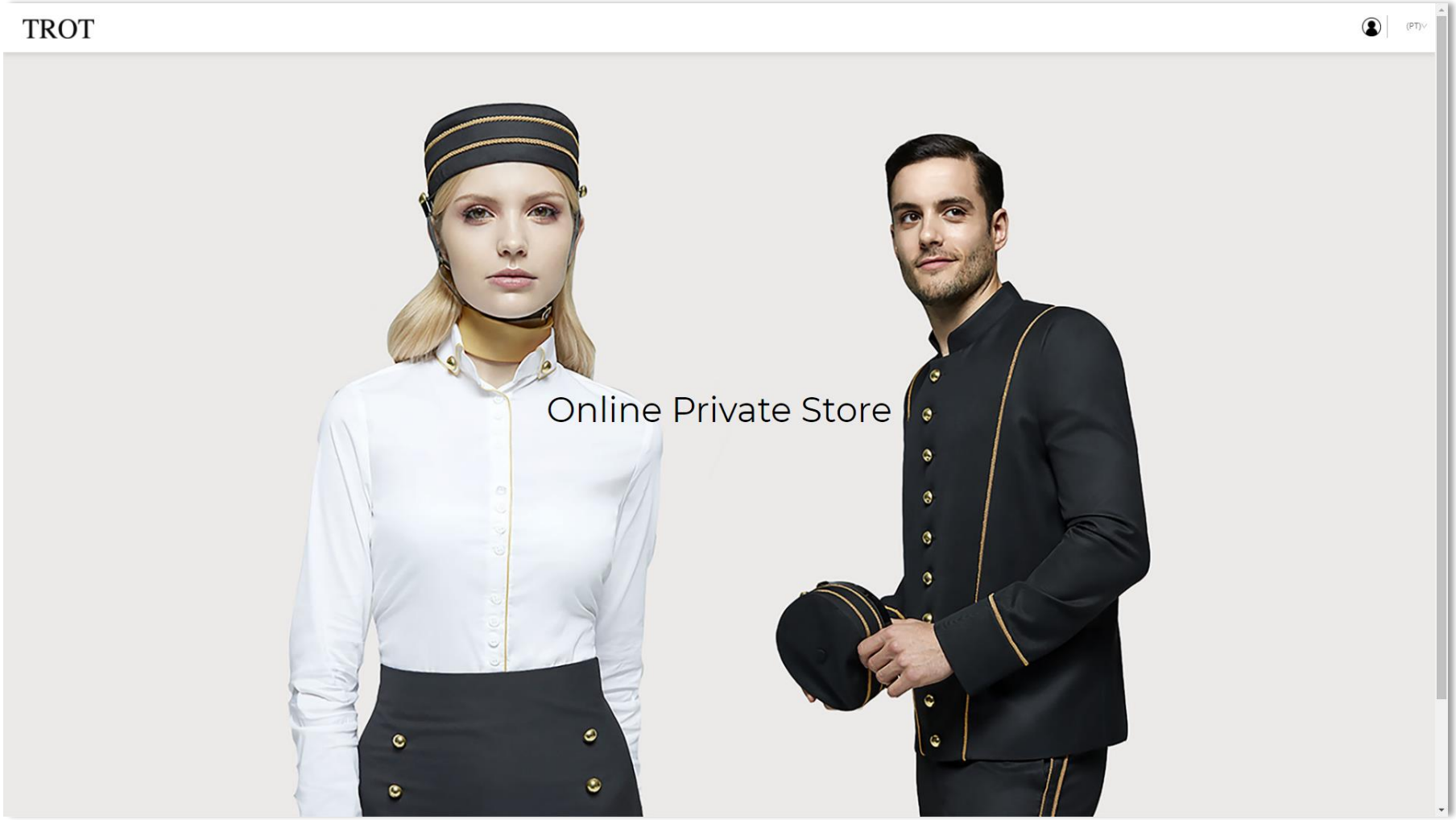
# 3. LANDING PAGE



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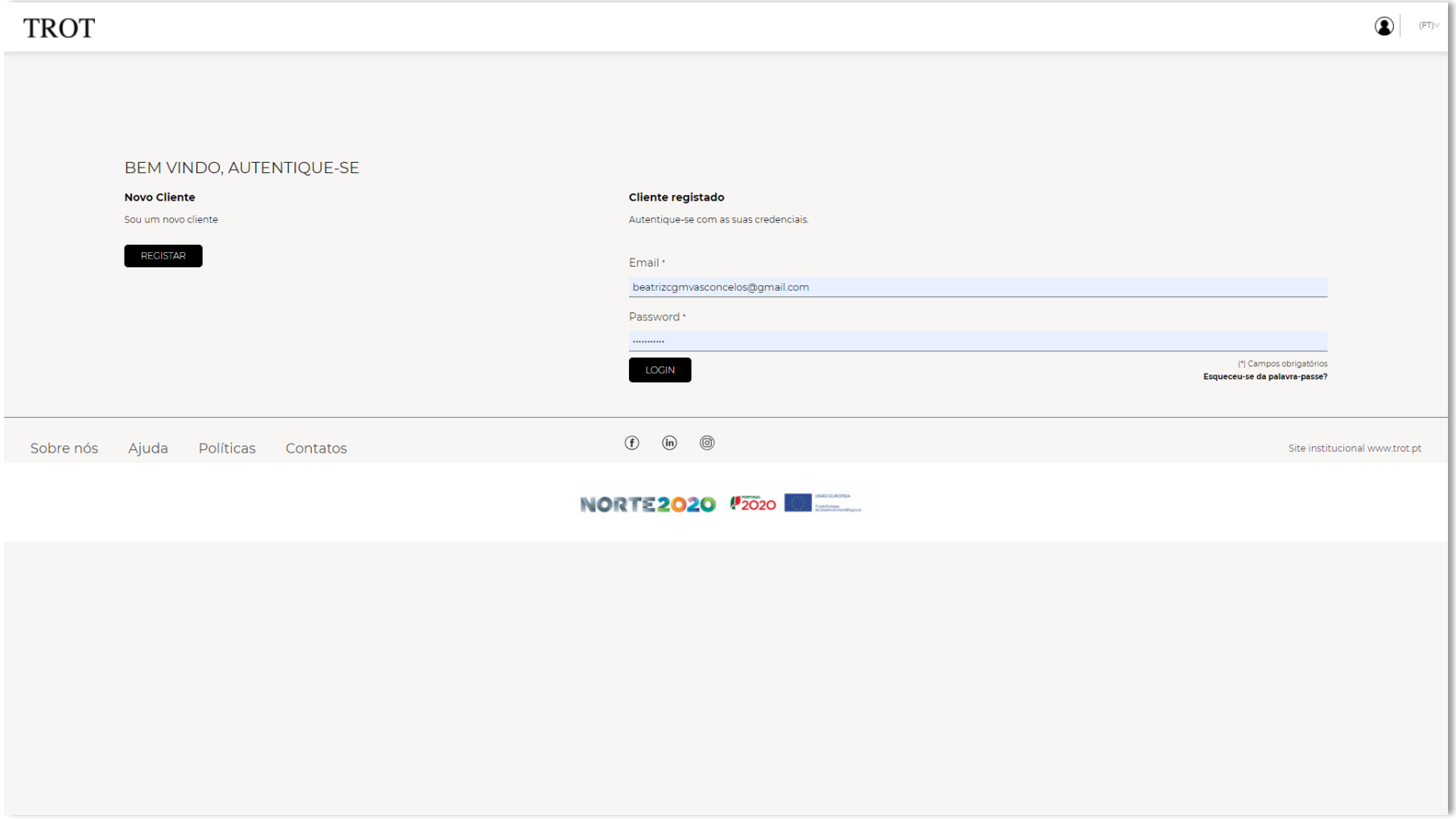
# 4. REGISTRATION / ACCESS



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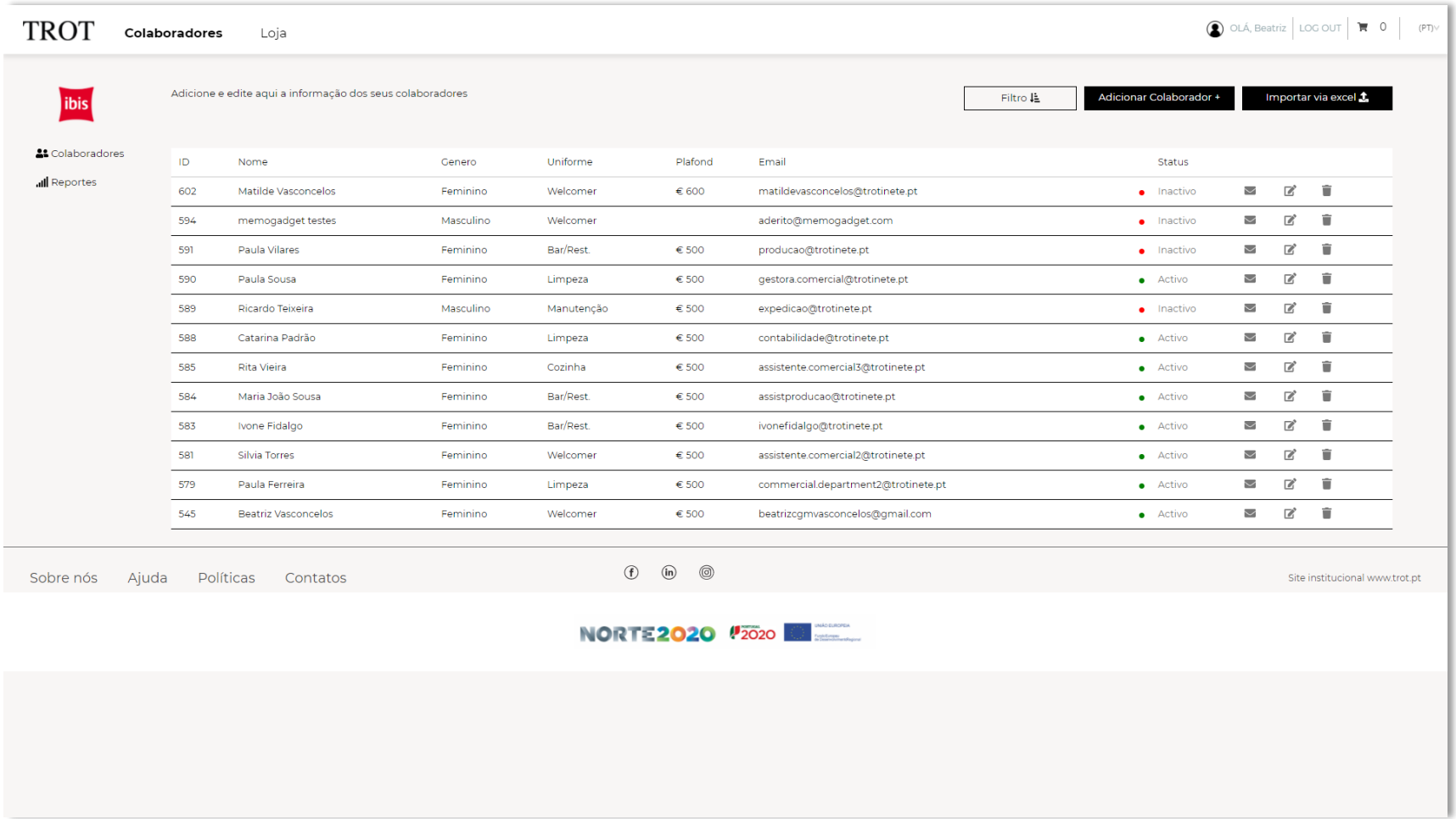
# 5. EMPLOYEES MANAGEMENT PAGE

On this page, with reserved access to the Buyer, it is possible to register employees, one by one or by importing an excel file with pre-defined fields.



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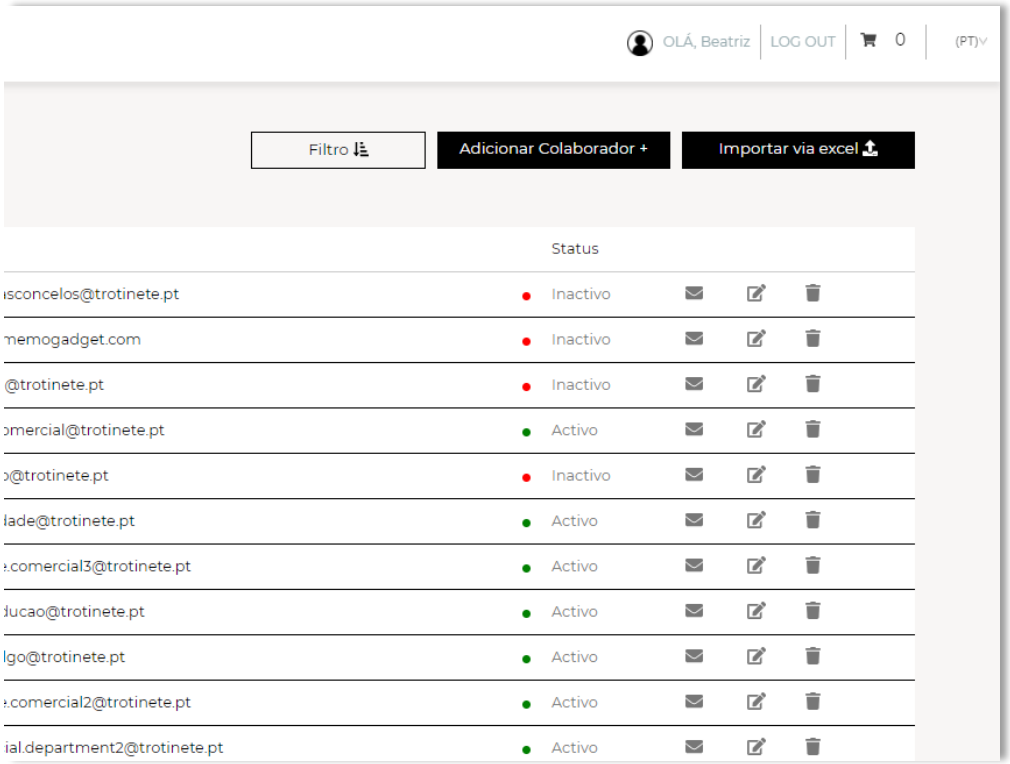
# 5. EMPLOYEES MANAGEMENT PAGE




After completing the registration, all employees are left with “inactive” status.

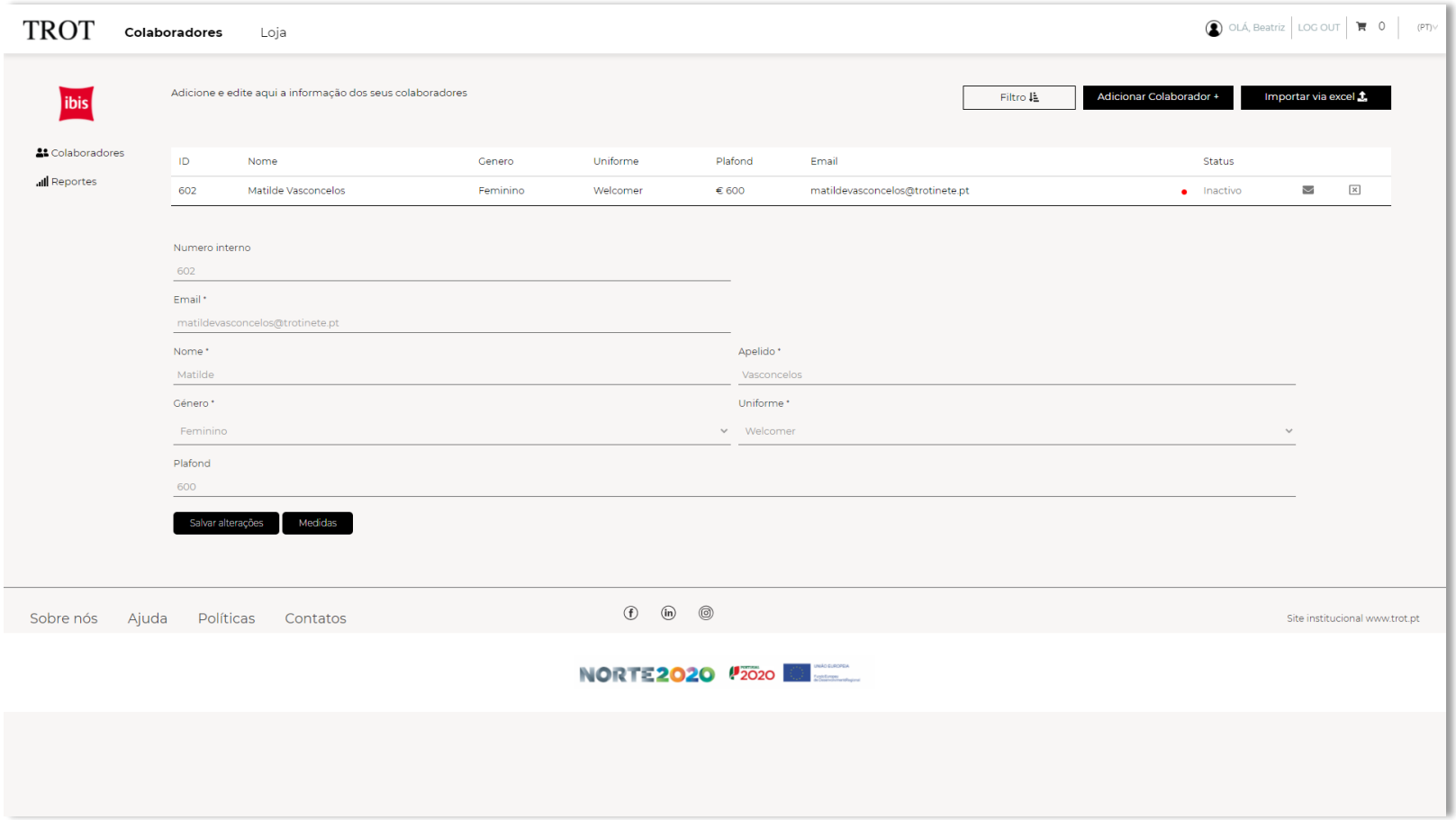
This means that despite being created, the collaborator still does not have an assigned / registered size.

Also on this page, it is possible to send an email to employees, inviting them to record their measurements using an email link.

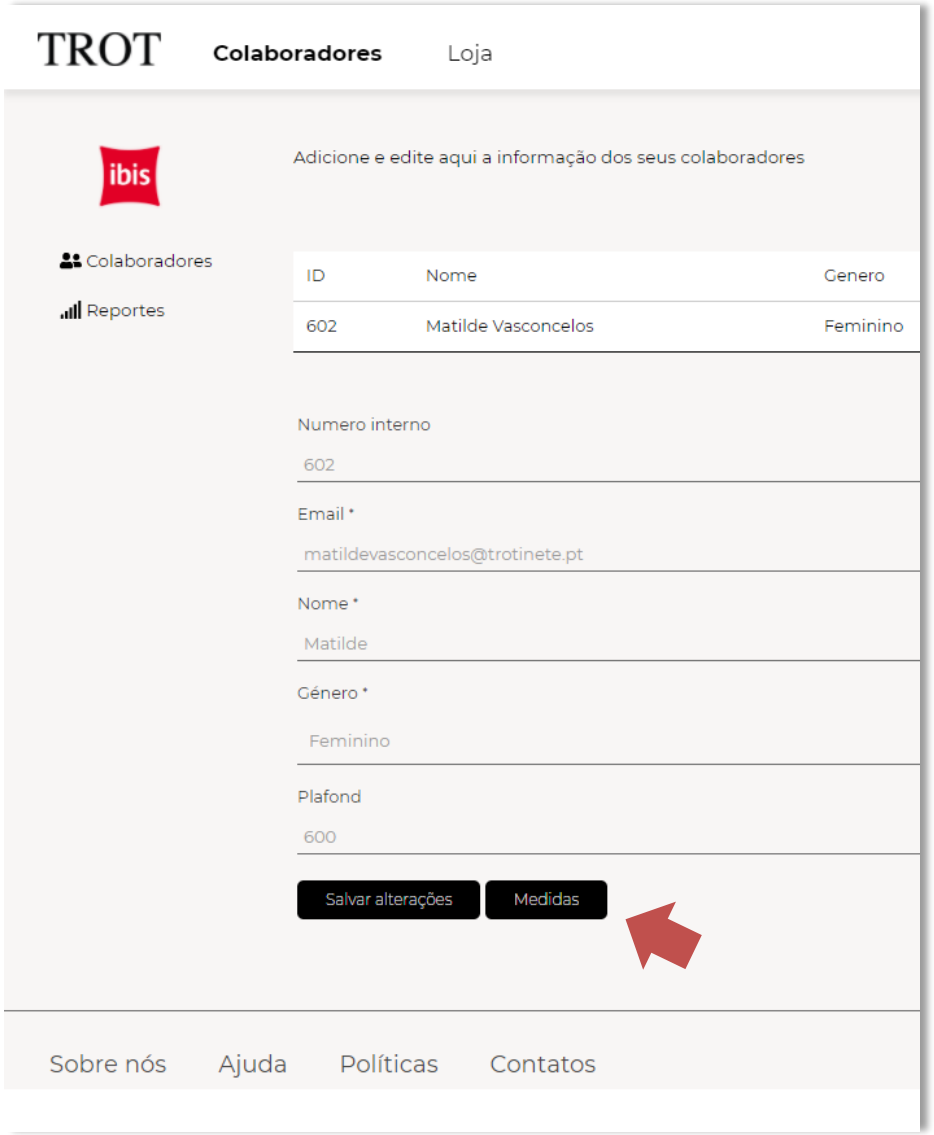
The employee only becomes “active” when the measurements are registered and the size is assigned.

# 5. EMPLOYEES MANAGEMENT PAGE

On this page, it is possible to register the employee individually, assigning him a gender, a uniform category and an indicative annual ceiling, which allows to obtain important consumption data by employee, with aggregation to the uniform category and globally.



# 6. MEASURES AND SIZES REGISTRATION




Also in the employee's creation form, it is possible to access the measurement registration and size detection process.

The platform has in its database the anatomical measurement tables used by TROT:

Man Woman
Superior inferior
Alphabetical / Numerical

After recording the employee's anatomical measurements, the tool will search and return the suggested size, according to our tables.

It will also compare the suggested sizes, with the sizes that the employee usually wears.

In face of any found differences, it is up to the employee (a) to choose the size to be assigned / ordered.

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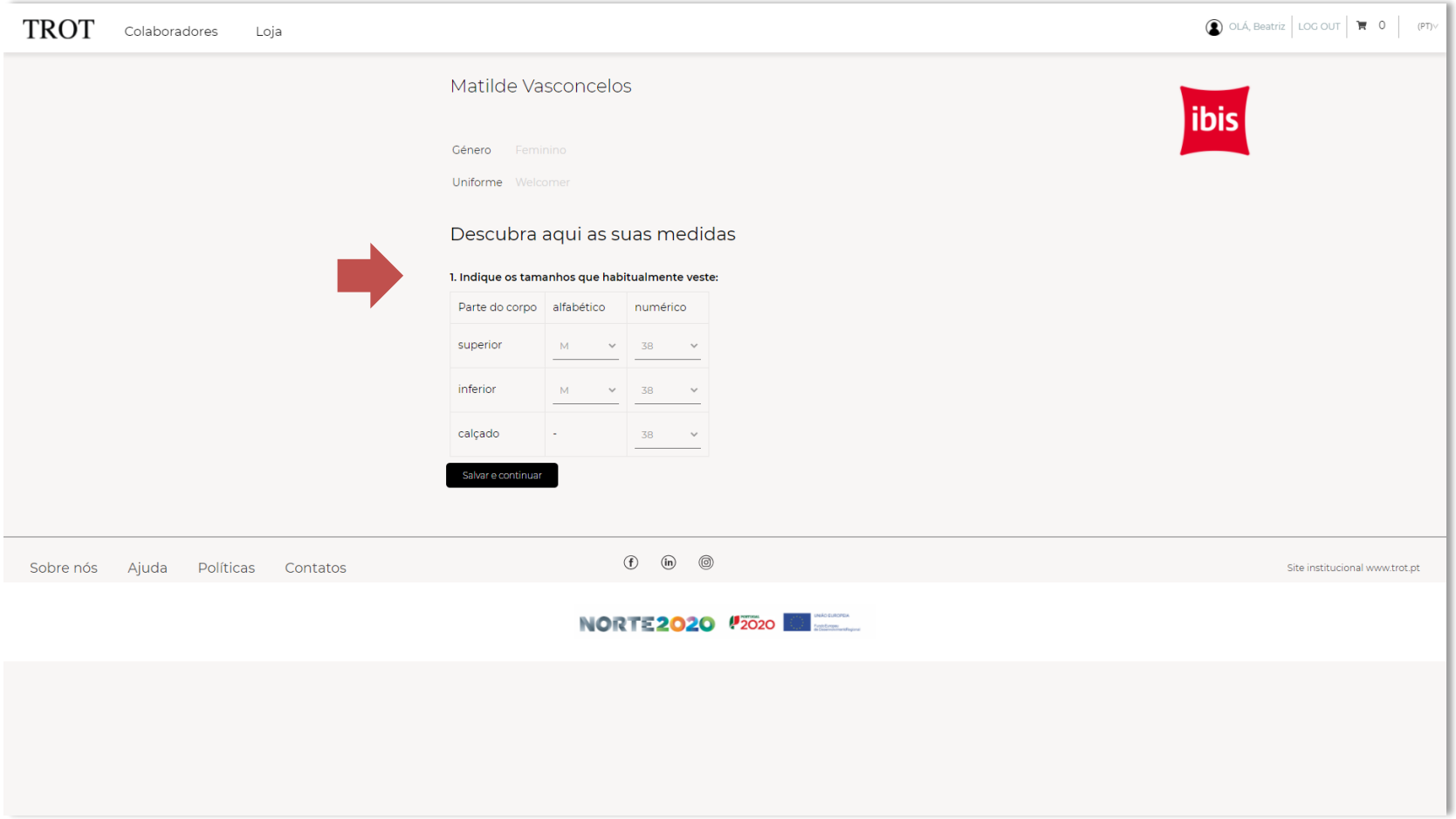
# 6. MEASURES AND SIZES REGISTRATION

Once the process is started, the employee is guided through a set of steps in order to obtain their sizes:

**1st STEP:** ask the employee to inform the sizes he usually wears.



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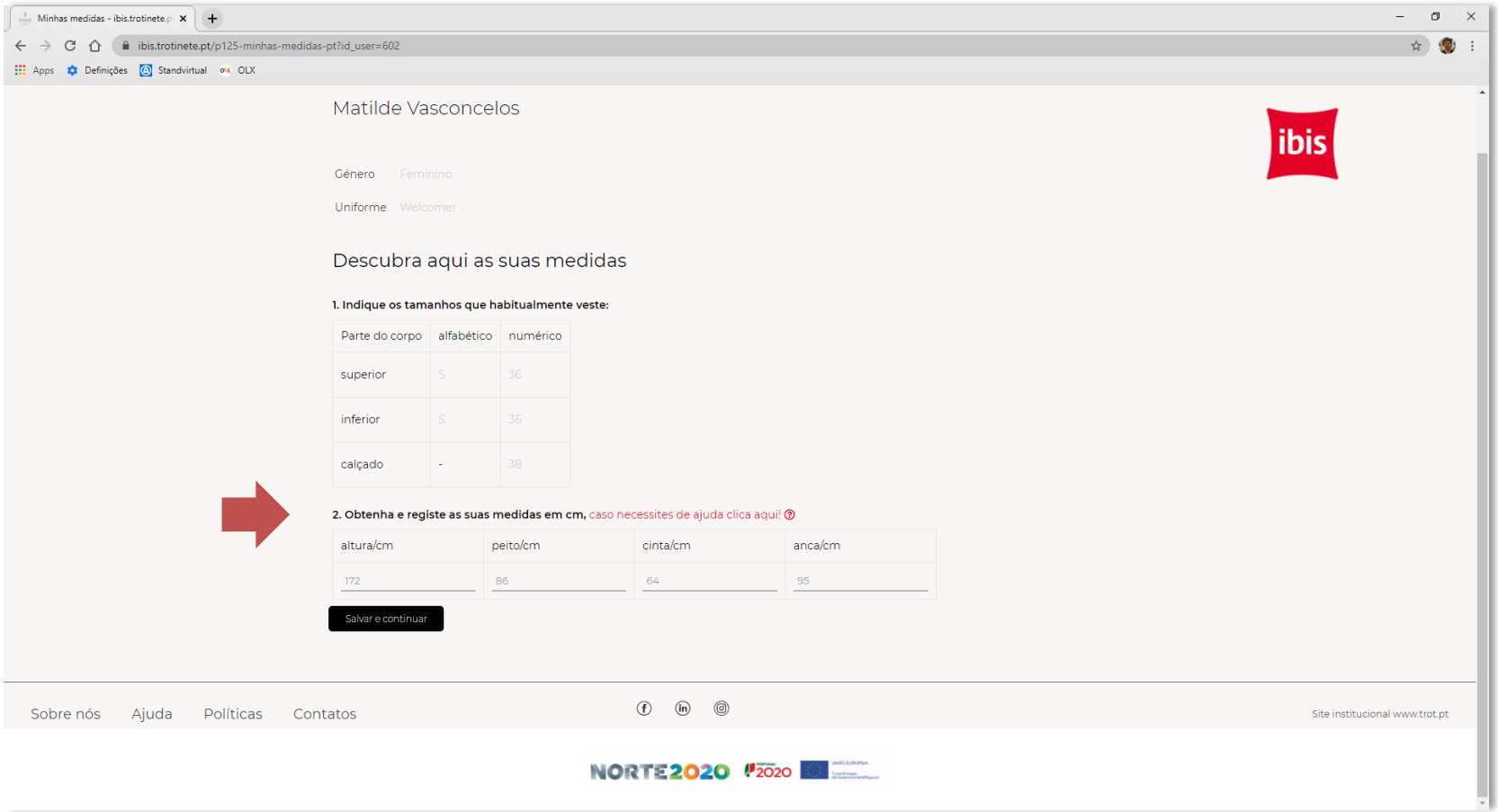
# 6. MEASURES AND SIZES REGISTRATION

**2nd STEP:** ask the employee to obtain and record his height, chest, waist and hip measurements.



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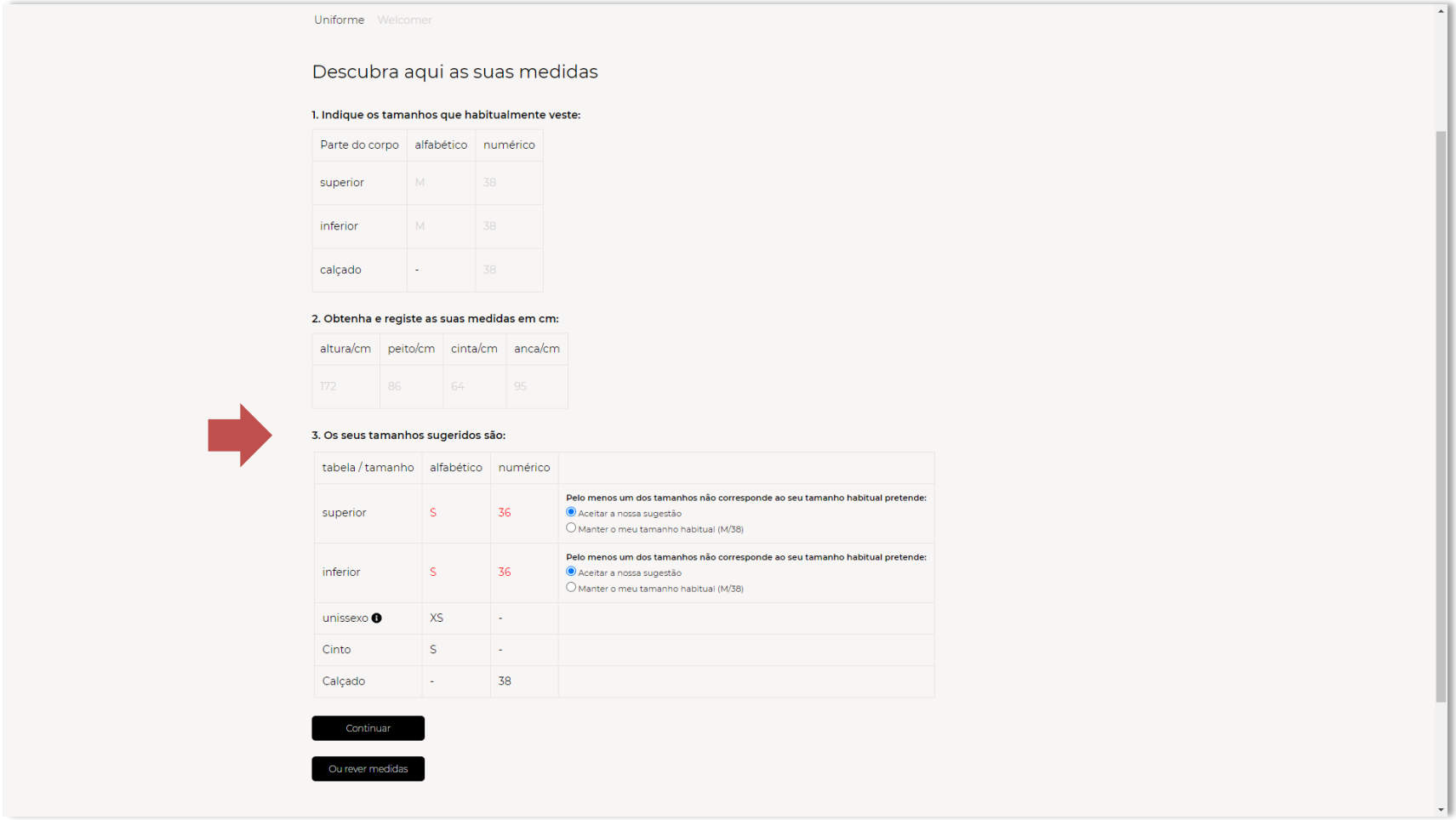
# 6. MEASURES AND SIZES REGISTRATION

**3rd STEP:** Get suggested sizes and decide in face of any differences with the indicated sizes.



Uniforme Welcomer

## Descubra aqui as suas medidas

**1. Indique os tamanhos que habitualmente veste:**

| Parte do corpo | alfabético | numérico |
|---|---|---|
| superior | M | 38 |
| inferior | M | 38 |
| calçado | - | 38 |

**2. Obtenha e registe as suas medidas em cm:**

| altura/cm | peito/cm | cinta/cm | anca/cm |
|---|---|---|---|
| 172 | 86 | 64 | 95 |

**3. Os seus tamanhos sugeridos são:**

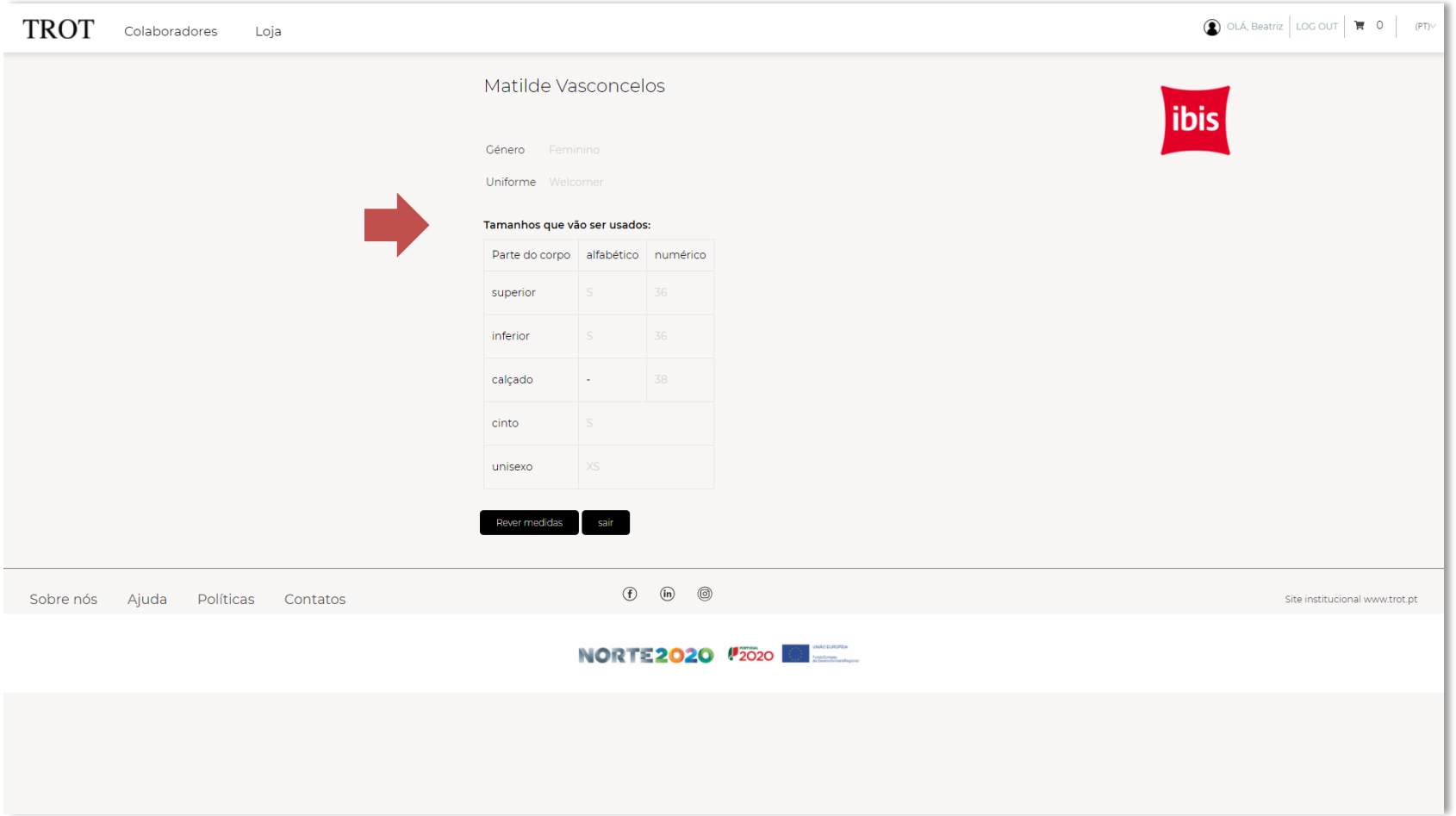
| tabela / tamanho | alfabético | numérico | |
|---|---|---|---|
| superior | S | 36 | **Pelo menos um dos tamanhos não corresponde ao seu tamanho habitual pretende:** ◉ Aceitar a nossa sugestão ○ Manter o meu tamanho habitual (M/38) |
| inferior | S | 36 | **Pelo menos um dos tamanhos não corresponde ao seu tamanho habitual pretende:** ◉ Aceitar a nossa sugestão ○ Manter o meu tamanho habitual (M/38) |
| unissexo ⓘ | XS | - | |
| Cinto | S | - | |
| Calçado | - | 38 | |

Continuar

Ou rever medidas

# 6. MEASURES AND SIZES REGISTRATION

**4th STEP:** At the end of the process, the platform informs the employee of the sizes that have been assigned and will be used in orders.



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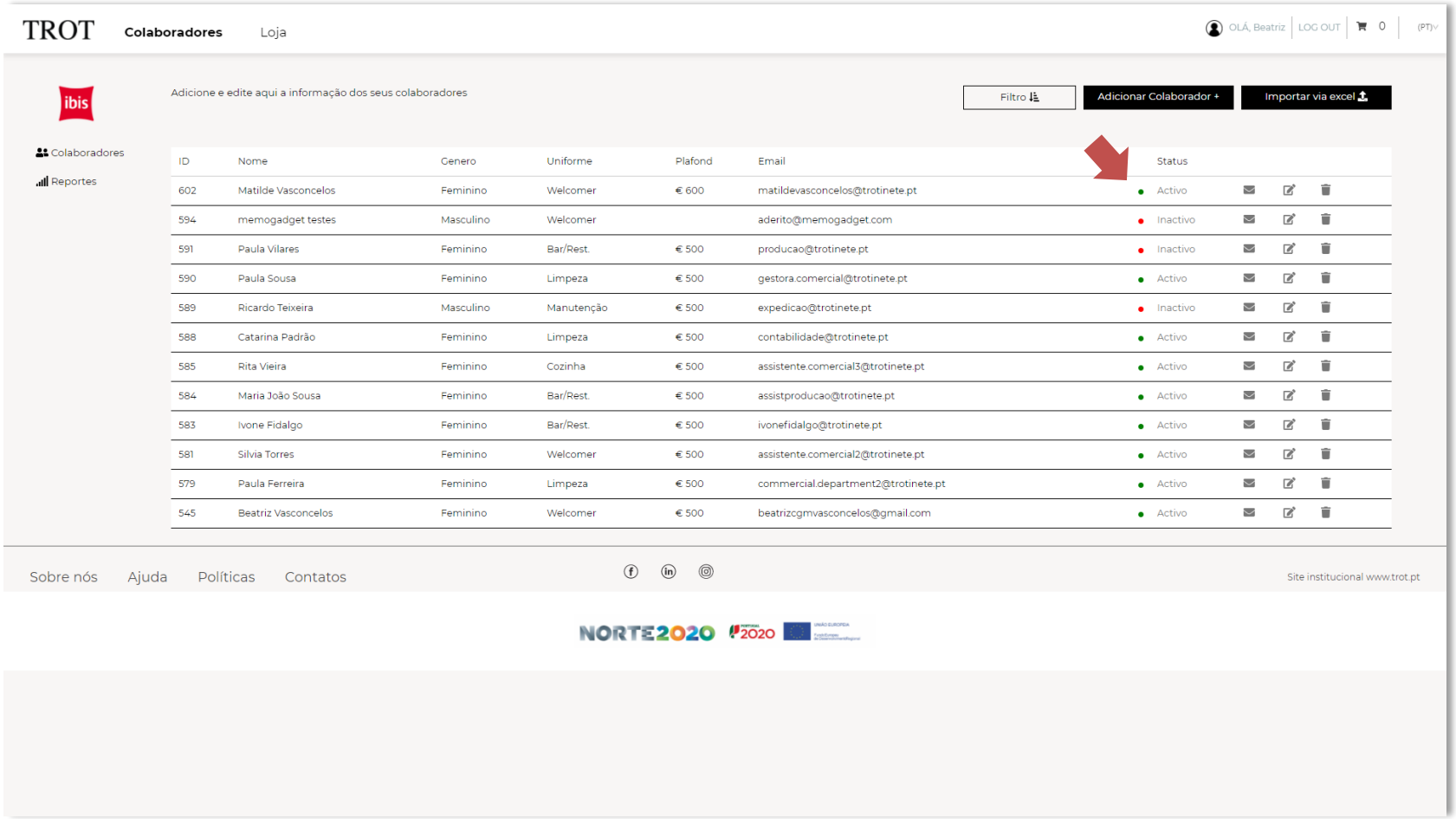
# 6. MEASURES AND SIZES REGISTRATION

**5th STEP:** The employee goes to "● active" status!



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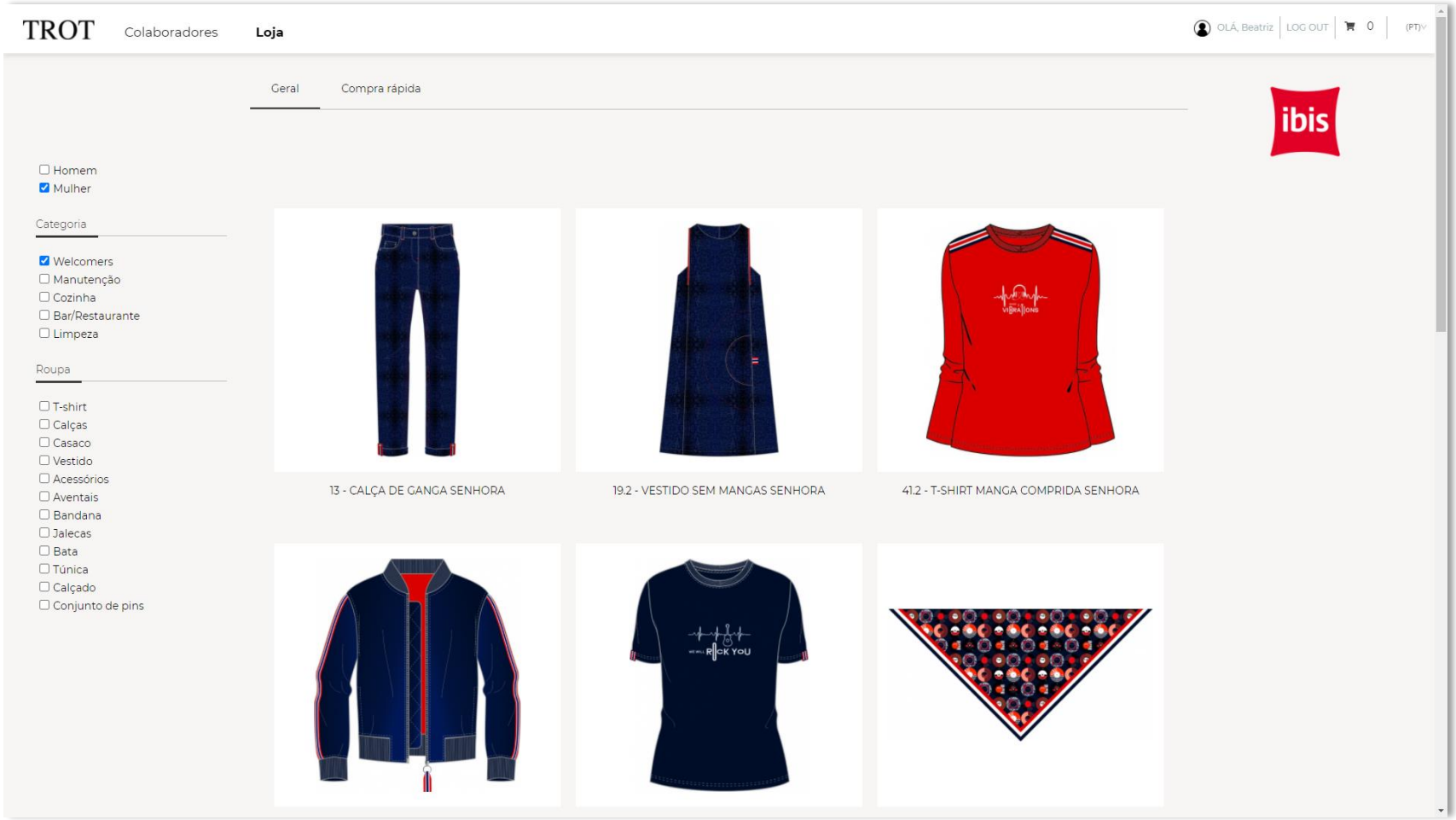
# 7. SHOP | GENERAL VIEW

The store groups uniforms through a set of tags associated with the products, allowing you to view and buy by genre / category of uniform / product.



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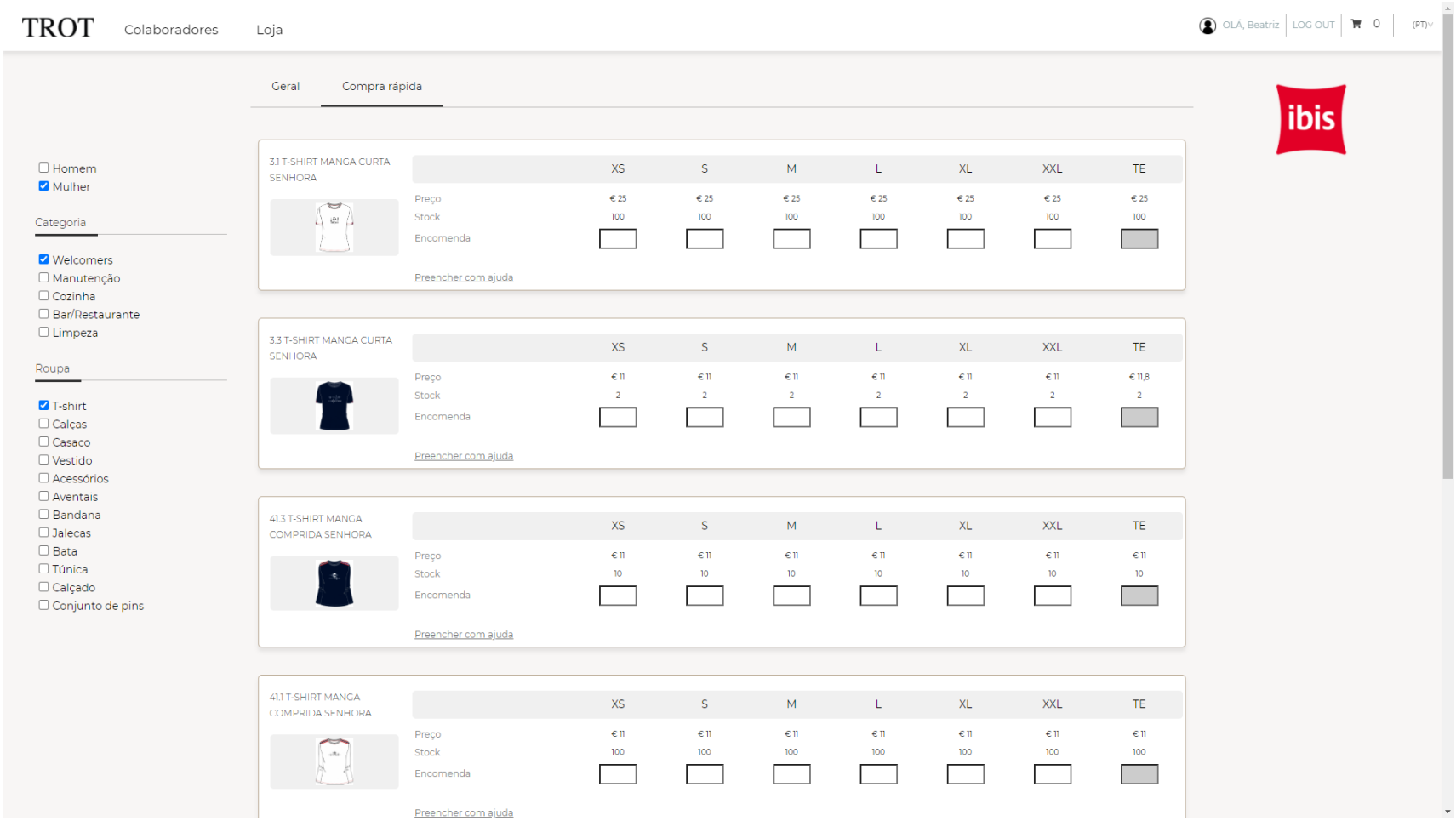
# 7. SHOP | FAST BUY

On the “quick purchase” page, the order can be registered more efficiently, since the Buyer does not need to jump from page to page to add products to the cart. You can also use filters to optimize the order process.



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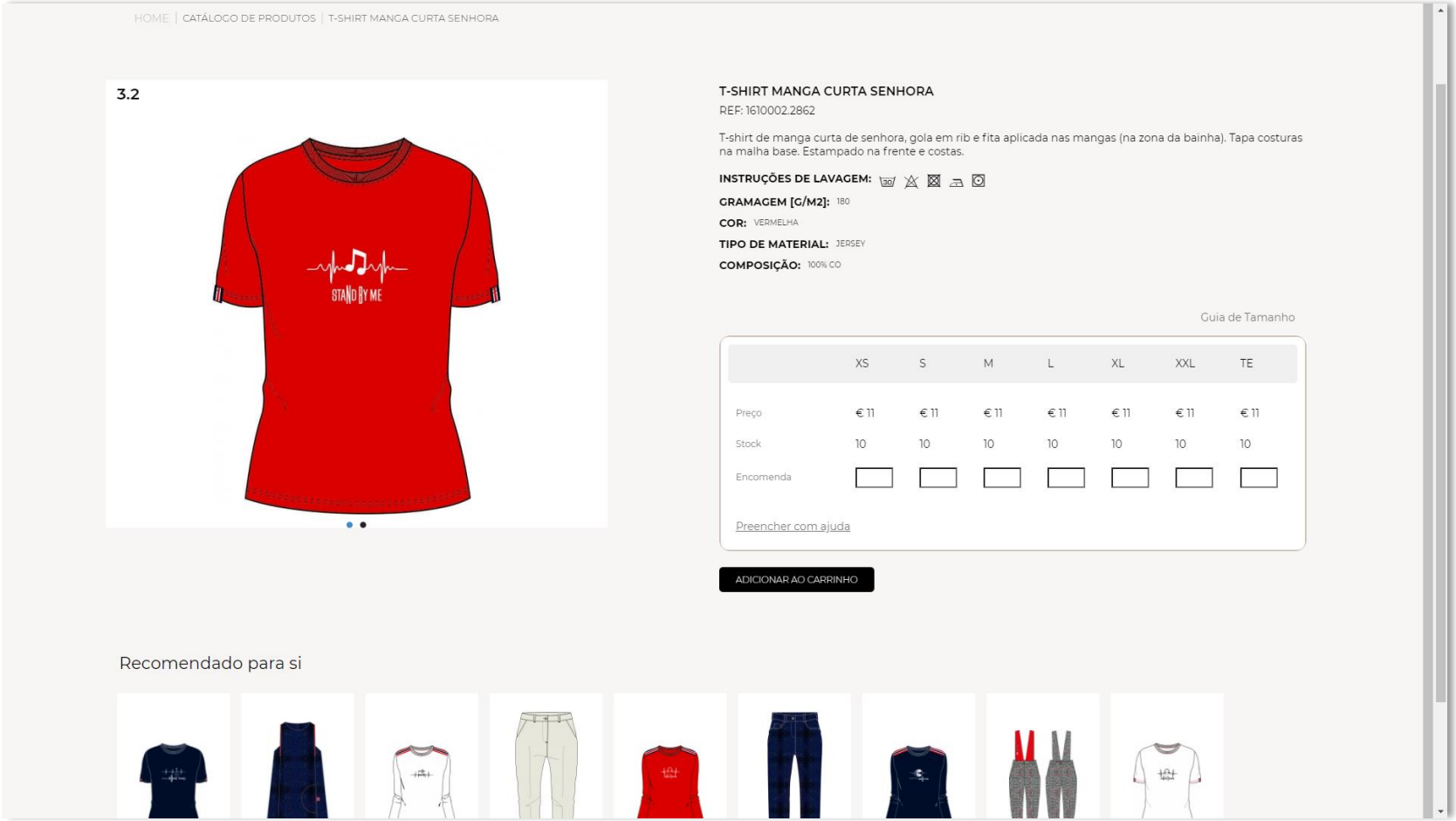
# 7. SHOP | PRODUCT PAGE

The product page contains all relevant information about it, including related products in the same uniform category, which can be useful to increase the efficiency of the process.



# 7. SHOP | ORDER REGISTRATION TABLE

In this table it is possible to know the grid of sizes available for this product, as well as stocks and prices.

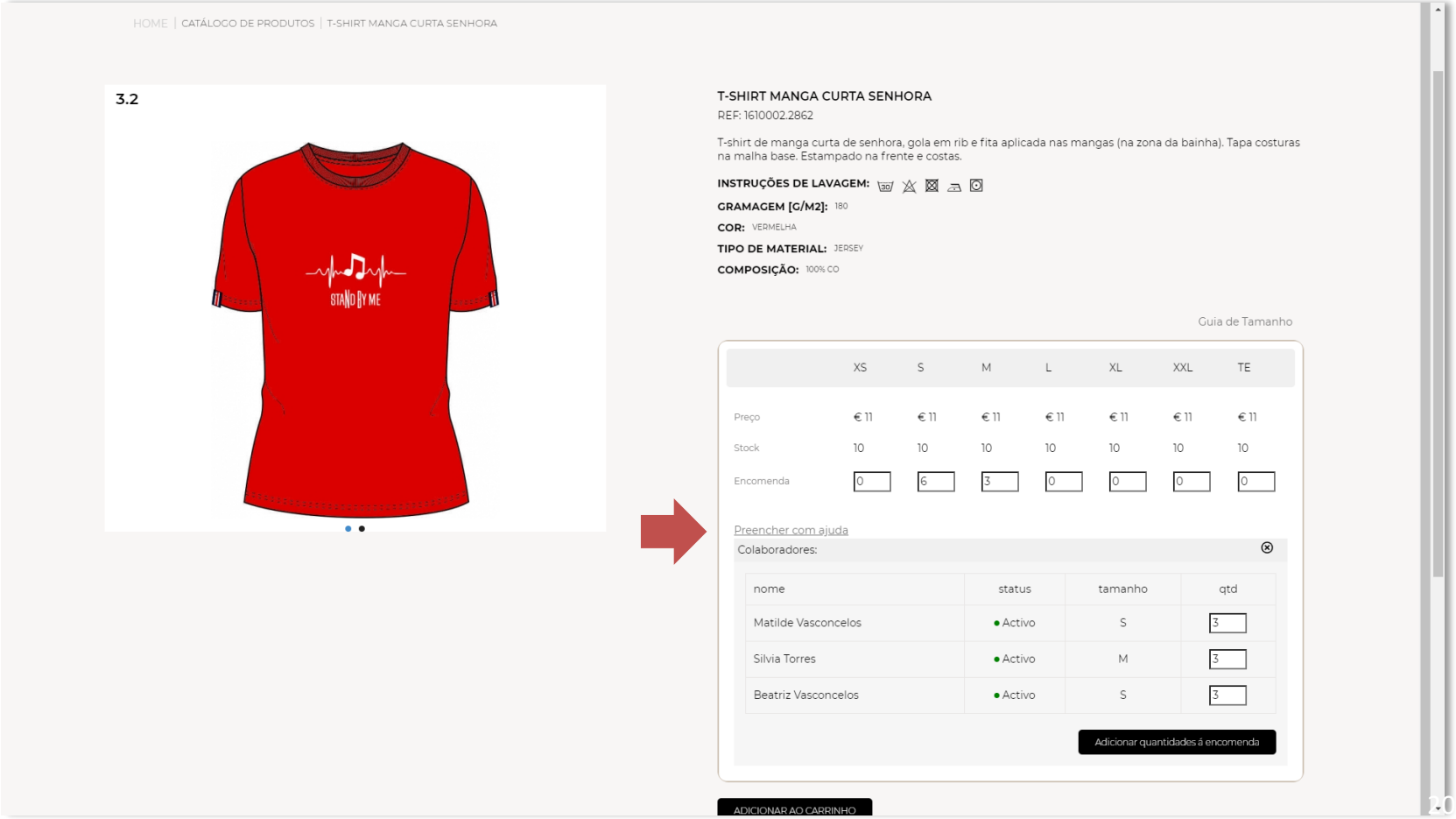
To register the order simply add quantities by size and add to the cart.

However, the information previously registered on the employee management page, must be used to take full advantage of the platform. For this purpose, the option “FILL IN WITH HELP” must be used.

# 7. SHOP | FILL IN WITH HELP

Using this option, the Buyer is able to take advantage of the employee data for order registration, thus avoiding size errors and easily determine which uniform to be assigned to each employee.

Additionally, he can easily allocate the cost to the employee, improving costs/budget analysis and control.



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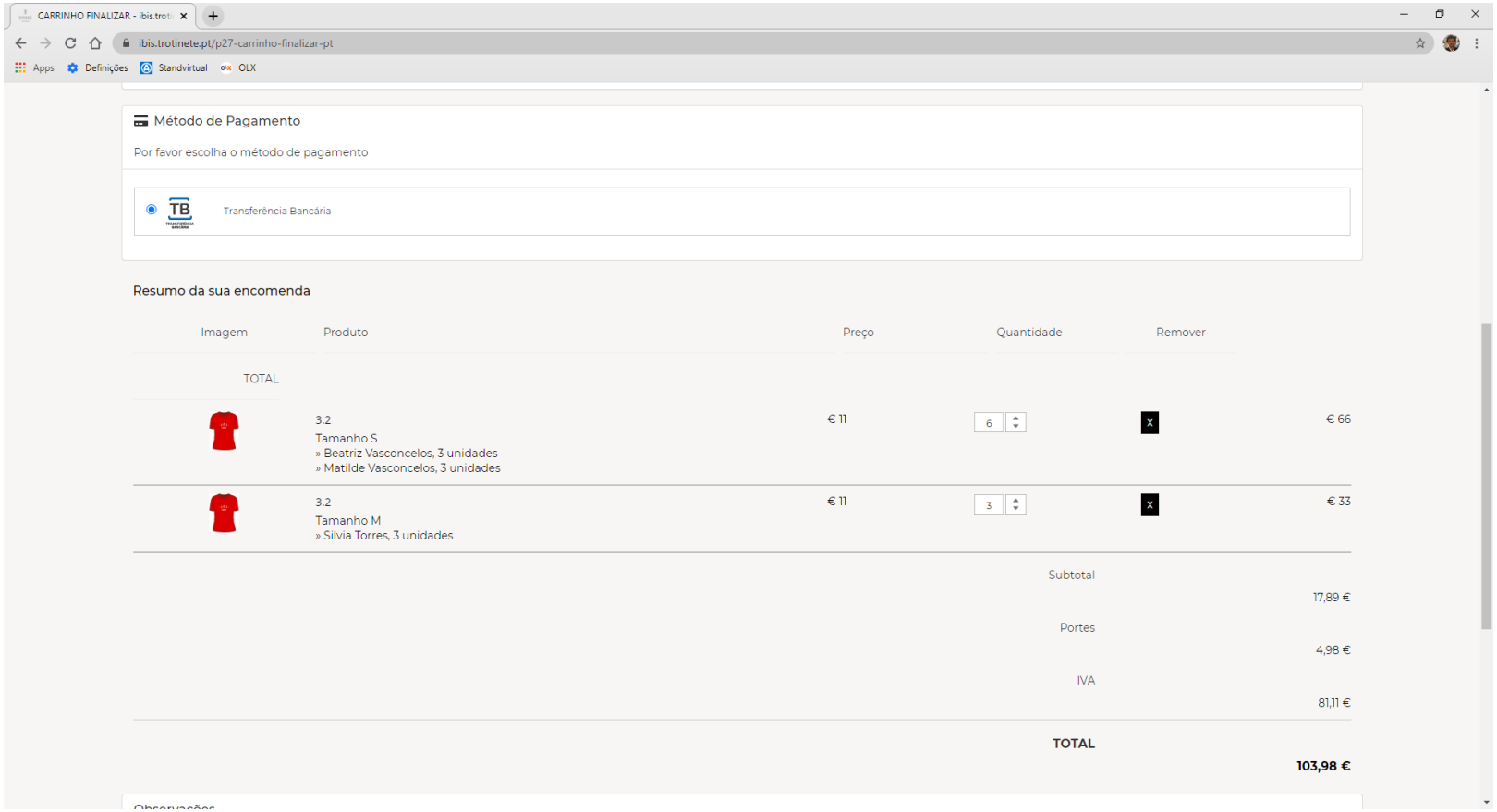
# 8. CHECK OUT

The use of the “fill in with help” tool, improves operational control, and gives access to important information like costs/quantity per uniform/category or costs/quantity per employee.

Below you can see how the shopping cart structures the information for the placed order - Model / Size / Employee / Quantities.



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**THANK YOU!**